



# Online Banking

## Quicken Transfers for Windows

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### Introduction

Using Quicken for Windows, you can make transfers between the following giantbank.com account types:

- Checking
- Money Market
- Savings
- Loans (payments to all loan types and draws from credit lines)

Before this is possible, you must have your accounts in Quicken, and they must be synced using the Direct Connect method. If you have not already done so, please find the appropriate guide for instructions on how to establish the Direct Connect service. If the Direct Connect service is already established, please proceed to the steps below.

### Please note:

- Money Market accounts will categorize in Quicken as Checking accounts, but you can identify them by account number and/or balance.
- While there are various methods for processing Transfers within Quicken for Windows, we recommend the automated and user friendly method outlined below.

## Steps

- After launching Quicken, choose an **account** (1), navigate to the **Actions** menu (2) and select the **Transfer Money** option (3).

The screenshot displays the Quicken 2017 Premier interface for the 'Checking 131087906' account. The sidebar on the left shows a list of accounts, with 'Checking 131087906' selected and highlighted with a red circle (1). The main window shows a list of transactions with columns for Date, Check #, Payee, Memo, Category, and Payment. The 'Actions' menu is open on the right, with 'Transfer money' highlighted by a red circle (3). The 'Actions' menu is also highlighted with a red circle (2). The bottom of the window shows the 'Online Balance' as 3,193.65 and the 'Ending Balance' as 3,193.65.

Date	Check #	Payee	Memo	Category	Payment
5/29/2018	1882	Check	CHECK		150.00
5/30/2018		Columbia Gas Ken	AC-Columbia Gas Ken-C	Bills & Utilities:Internet	30.00
5/30/2018		Centurylink	AC-CenturyLink -SPEE	Bills & Utilities:Internet	54.42
5/31/2018		Clemons Dac	AC-CLEMONS -DAC	Other Inc	
5/31/2018		University Of Florida	AC-UNIVERSITY OF FL-C	Education:Tuition	20.00
5/31/2018		Rossetti Rentals Ach	AC-ROSSETTI RENTALS-A		602.50
6/1/2018		Scheduled Transfer Sv	SCHEDULED TRANSFER	[Savings 170057420]	25.00
6/1/2018		Scheduled Transfer Sv	SCHEDULED TRANSFER	[Savings 170056620]	25.00
6/1/2018	1872	Check	CHECK		50.00
6/4/2018		Xfr Loan	XFR:loan payment	[Line of Credit 13108799]	1,950.78
6/4/2018	1901	Check	CHECK		10.00
6/5/2018		Talquin Electric Elec	AC-TALQUIN ELECTRIC-EL	Bills & Utilities:Utilities	19.36
6/5/2018		Talquin Electric Elec	AC-TALQUIN ELECTRIC-EL	Bills & Utilities:Utilities	43.25
6/5/2018		Talquin Electric Elec	AC-TALQUIN ELECTRIC-EL	Bills & Utilities:Utilities	116.45
6/5/2018		Talquin Electric Elec	AC-TALQUIN ELECTRIC-EL	Bills & Utilities:Utilities	275.24
6/5/2018		Us Bank Home	AC-US BANK HOME MTG	Home:Rent	2,432.42
6/5/2018	1871	Check	CHECK	[Savings 700034111]	50.00
6/6/2018		Demo	AC-TALLAHASSEE DEMO	Entertainment:Newspap	20.86
6/7/2018		Centennial Bank Payroll	AC-CENTENNIAL BANK -F	Net Salary	
6/7/2018	1800	Check	CHECK		20.00
6/7/2018	1834	Check	CHECK		20.00
6/7/2018	1875	Check	CHECK		50.00
6/7/2018	1884	Check	CHECK		10.00
6/8/2018	1883	Check	CHECK		41.03
6/11/2018		Comcast	AC-COMCAST -CABI	Bills & Utilities:Television	219.44
6/11/2018	1885	Check	CHECK		810.00

- Enter a **Transfer Date** (4), **Amount** (5), **From Account** (6), **To Account** (7) and if desired enter a **Description** and a **Memo** (8). The Description and Memo fields will only appear in Quicken, not within Online Banking. Finally, select **OK** (9).

**Transfer Money Within Quicken**

Transfer date: 6/22/2018 (4)

Amount: 5.00 (5)

From account: Checking 131087906 (6)

To account: Savings 131087920 (7)

Payee/Description: Transfer Money (8) (optional)

Memo: (9)

OK Cancel

- In order to make this an online transfer that will upload to giantbank.com, choose **Transfer Online** (10) when prompted.

**Quicken 2017**

Do you want to transfer this money online or only record the transfer in your Quicken register?

10 **Transfer Online** **Record Only** Cancel

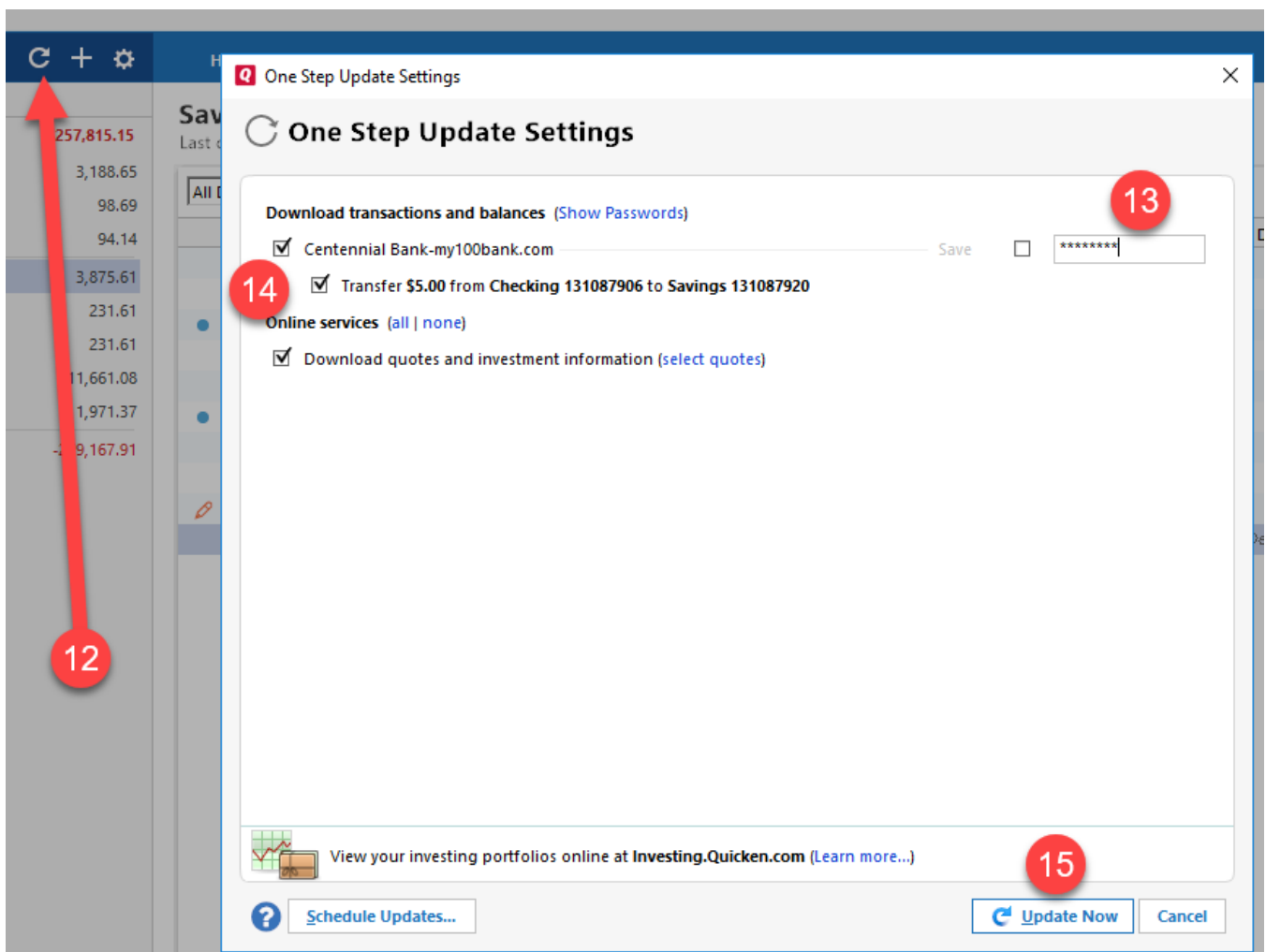
- You will then see the debit and credit entries listed on both account registers, but it has **not** yet been sent to Centennial Bank. This is evident by the transaction status of **Uncleared** (11).

	Date	Check #	Payee	Memo	Category	Payment	Deposit	Amount	
New	6/11/2018		Comcast	AC-COMCAST	-CABI Bills & Utilities:Television	219.44		-219.44	4,003.65
New	6/11/2018	1885	Check	CHECK		810.00		-810.00	3,193.65
Uncleared	6/22/2018		OXfr	Transfer Money	[Savings 131087920]	5.00		-5.00	3,188.65
135 Transactions						Online Balance:		3,193.65	Ending Balance:

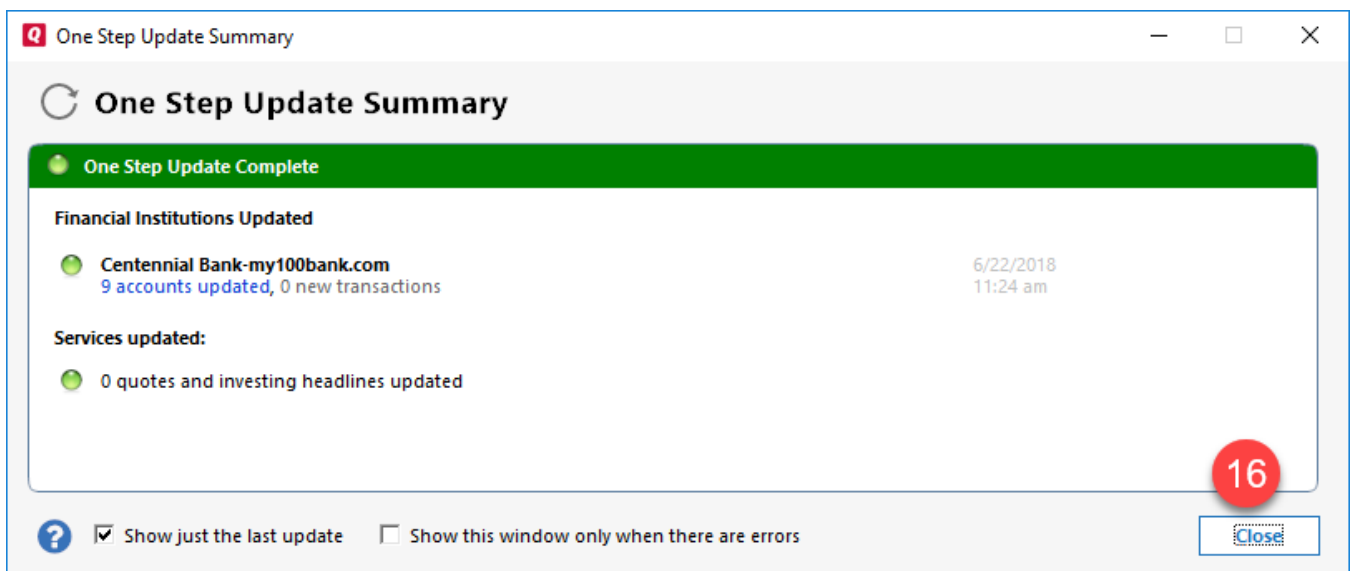
Uncleared	6/22/2018		Xfr Transfer Sa	XFR:transfer from sa	[Checking 131087906]	2,000.00		-2,000.00	3,870.61
Uncleared	6/22/2018		Transfer Money		[Checking 131087906]		5.00	5.00	3,875.61

Uncleared	6/22/2018								
Uncleared	6/22/2018								

- Next choose the **Update Account** button (12), enter your **Online Banking Password** (13) if prompted, ensure that both **check boxes** (14) are checked to send the transfer to giantbank.com and finally select **Update Now** (15).



- Ensure that your One Step Update was completed successfully, and then click **Close** (16).



- If you now examine the register for the **Transfer From** account, you will see the item shows a transaction status of **Sent** (17). You will continue to see a status of **Uncleared** on the **Transfer To** account until (A) the transfer hard posts to your account, and (B) you perform another update within Quicken.

• New	6/11/2018	1885	Check
✉ Sent	6/22/2018	OXfr ⚡	Transfer Money
	6/22/2018	Check #	Payee

- If all of the steps above are followed without incident, then within a few moments you should see the transfer within **Online Banking** (18) on both accounts.

Current Cycle Internet Transactions				18	
Date/Time	Sequence Number	Description	Withdrawal	Deposit	
06/22/2018 10:24:37 AM	00025	XFR:OFX 57293B1A-7CFD-1000-A0E9-E3E739560026	\$ 5.00		

Current Cycle Internet Transactions				18	
Date/Time	Sequence Number	Description	Withdrawal	Deposit	
06/22/2018 10:24:37 AM	00025	XFR:OFX 57293B1A-7CFD-1000-A0E9-E3E739560026		\$ 5.00	

- You have now successfully completed a transfer within Quicken for Windows.